



RECORD OF CLIENT PERSONAL INFORMATION

The information contained in this document will be used by Aven Consulting for the purpose of completing the required declaration on your income tax return and will be treated with strict confidentiality. Please notify us of any changes in the future. It is your legal responsibility to keep your personal records with Sars up to date.

Full Names: _____

ID Number: _____

Non RSA Citizens - please complete:

Passport Number: _____ **Passport Country:** _____

Date of birth: _____ **Passport issue date:** _____

Marital Status:
(Mark with an 'X') **Not Married** **Married in Community of Property** **Married out of Community of Property**

Email: _____

Mobile Number: _____ **Home Number:** _____

Business Number: _____ **Fax Number:** _____

Physical Address:

Unit number and complex (if applicable) : _____

Street no. and name: _____

Suburb / District: _____

City / Town: _____ **Code:** _____

Postal Address: Same as the above

or complete: _____

_____ **Code:** _____

Bank Account:

Bank Name: _____

Branch name: _____ **Branch code:** _____

Account Name: _____ **Account Number:** _____

Account Type: _____

Please note: Sars will not overwrite the details provided by your employer on your IRP5. You may be required to validate your details at a Sars branch office. Please contact us if your account details have changed.

Mark here with an 'X' if you do declare that this information is true and correct in every respect:

Sign: _____

Date: _____